



Check Sheet

| | | | | |
|---|--------------------|-------------------|---------------------|------------|
| Names: | FARHAN | MOHANAD | SAEED | <u>Age</u> |
| | <u>Family Name</u> | <u>First Name</u> | <u>Middle Name</u> | 30 |
| Academic Ground (*Refer to the last university you were/are enrolled at.) | | | | |
| <u>Department</u> | <u>Faculty</u> | | <u>University</u> | |
| Business Administration | Faculty of Economy | | Al-Furat University | |
| <u>Field of Study in Japan</u> | | | <u>Occupation</u> | |
| Management Science | | | Research Student | |

Please check ☒ if each form or document is prepared. Please use paper clips, no staples.

| | | | | |
|-----|--|---|---|---|
| 1. | Application Form (Photograph × 3 (4.5×3.5 cm): paste each one onto each Form). | Original | 1 | ✓ |
| | | Copy (with your original signature for each copy) | 2 | ✓ |
| 2. | Placement Preference Form | Original | 1 | ✓ |
| 3. | Field of Study and Research Plan - Attachment | Original | 1 | ✓ |
| | | Copy | 2 | ✓ |
| 4. | Certified grade transcript for each academic year from the last university attended | Original | 1 | ✓ |
| | | Copy | 2 | ✓ |
| 5. | Graduation certificate or degree certificate of the last University attended | Original | 1 | ✓ |
| | | Copy | 2 | ✓ |
| 6. | Recommendation letter from the president/dean or the adviser of the current university or the last university attended or the university currently attending | Original | 1 | ✓ |
| | | Copy | 2 | ✓ |
| 7. | Medical certificate (can be submitted after the language exam) | Original | 1 | ✓ |
| | | Copy | 2 | ✓ |
| 8. | Abstracts of theses (if applicable) | Original | 1 | ✓ |
| | | Copy | 2 | ✓ |
| 9. | Certificate of language proficiency (if applicable) | Copy | 2 | ✓ |
| 10. | Recommendation Letter from the present employer (if currently employed) | Original | 1 | ✓ |
| | | Copy | 2 | ✓ |
| 11. | Photograph(s) showing applicant's own works of art or a digital audio file of musical performance (*only for those majoring in fine arts or music) | Original | 1 | |
| | | Copy | 2 | |
| 12. | Official documents that proves the Syrian Nationality | Copy | 1 | ✓ |
| 13. | Check Sheet (This sheet) | Original | 1 | ✓ |